



GOVT. OF NCT OF DELHI
OFFICE OF THE DISTRICT MAGISTRATE (CENTRAL)
14, DARYA GANJ, DELHI-110002

No. F.10(101)/DC/C/ADMN./2018/ 8227

Dated:- 11/09/22

RECRUITMENT NOTICE

The District Magistrate Office (Central), 14, Darya Ganj, Delhi-110002 intends to hire the services of energetic and suitably experienced Law professional to work in District Magistrate office (Central) on Contract basis on the following terms & conditions:-

S.N o.	Post	No. of Post	Qualification	Experience
1.	Legal consultant	01	Degree in Law from any recognized University.	Practicing advocates doing legal practice in Civil/Criminal Court in Delhi Having Land / Revenue relative experience. The advocate must have good communication skills and knowledge of legal practice acquired and should be able to present standards of excellence. It is desirable, without being exhaustive, that the advocacy practice will demonstrate experience in drafting of appeal, ability to tender legal opinion, a position of leadership in a specialized area of the law and experience in conducting major cases.

The candidates should have outstanding verbal and written communication and presentation skills, have the ability to take initiative and be self-propelled and confident. They must be person of integrity, highly skilled, creative, with an analytical insight and capable of working in team.

Consolidated remuneration per month shall be as follows:

(No other allowance will be payable over and above the consolidated amount)

S.No.	Post	Consolidated Remuneration
1.	Legal Consultant	Rs. 35000/-

Terms and conditions as under:-

- (1) The engagement of the appointee shall be on full time. He/she shall remain present in the office till the office time even after as and when required.
- (2) The engagement of appointee shall be initially for a period of one year commencing from date of signing of agreement subject to satisfactory performance or till regular appointment is made, whichever is earlier.
- (3) This engagement on contract basis shall not vest any right or claim for regular appointment against the said post. Appointee shall not approach to competent court for regularization of service.

The Appointee shall be designated as Legal Consultant, District Central, Department of Revenue, Govt. of NCT of Delhi.

- (5) The Appointee shall be entitled to a consolidated remuneration @ Rs.35000/- per month. The consolidated remuneration will remain the same for entire contract period. No allowances over and above the consolidated remuneration shall be payable during the period of contract. For a period less than one month, the payment of remuneration will be made on a pro-rata basis, as applicable on the date of commencement of the contract.
- (6) The Appointee shall be entitled to 2.5 day accrued leave for each complete calendar month maximum how many day can be accumulated. No other leave will be admissible.
- (7) The employer shall provide the appointee with office space as are necessary to enable him to discharge his duties.
- (8) The Contractual engagement of appointee is purely temporary basis and the Employer Reserves the right to terminate the said contract at any time before the expiry of the term without assigning any reasons, whatsoever.
- (9) The Appointee shall have to give one month notice or deposit an amount equal to one month remuneration if he/she wishes to terminate the contract.
- (10) The Appointee shall be governed under CCS (Conduct) rules during the tenure of the contract. The other terms and conditions of engagement of the appointee shall be regulated through the orders issued by the government from time to time
- (11) All expenses towards stamp duty, etc. on this Agreement shall be borne by the Employer.
- (12) Age limit should not be more than 65 years.

Review of performance

- (i) The performance of Legal Consultant shall be assessed by the Department on the basis of his performance in cases conducted by him/her as well as the reports/comments on their working by the Department.
- (ii) The extension of tenure of the Legal Consultant shall be subject to his/her performance and overall satisfaction of the Department.
- (iii) The performance of the Legal Consultant shall be reviewed every year and his/her continuation shall on his performance in the particular year.

<u>Place of Duty</u>	:	O/o District Magistrate (Central), Delhi
<u>Date of Walk-in-interview</u>	:	25.09.2023 at 10:00 A.M.
<u>Registration Time</u>	:	25.09.2023 at 10:00 A.M. to 12:00 P.M.
<u>Venue</u>	:	O/o District Magistrate, 14, Daryaganj, Near Happy Public School, Delhi-110002

Note:-

1. No TA/DA will be paid for appearing for the interview.
2. Beyond date and time no application will be entertained.


SECTION OFFICER (ADMIN)
DISTRICT (CENTRAL)